



Partnership for Assessment of
Readiness for College and Careers

January 2015

COUNTDOWN TO PARCC FOR ADMINISTRATORS

DAY AT THE PARCC

Thank you for participating in *Day at the PARCC*! This statewide infrastructure trial required collaboration between Test and Technology Coordinators at the district and school levels to ensure that testing computers and all networks will function properly for PARCC administration.

To provide information about your experience with *Day at the PARCC* to the PED, Test and Technology Coordinators should fill out the questionnaire at <https://www.surveymonkey.com/s/GLRVF2Y> by **5:00PM on Tuesday, January 27**. *At least one individual from every participating district and charter school must complete this survey.* Responses may come from the district or school level. This survey includes the following questions:

- Do you or a member of your team access PED technology resources including the CIO SharePoint, technology email list, PED assessment newsletters, *Countdown to PARCC*, and the PED Blackboard site?
- Were you able to set up proctor caching and pre-cache content for all student tests?
- Did you encounter difficulties preparing testing devices so students could take the test?
- Did you encounter difficulties creating sample students and/or test sessions in Pearson Access Next?
- Did any students have issues logging into TestNav?
- Did Test Administrators encounter difficulties starting and stopping test sessions in Pearson Access Next?
- Were any error codes presented to the students?
- Did the Test Administrator observe students having usability issues (problems with navigation, readability, etc.) with the practice tests?



Your answers to this questionnaire will identify specific difficulties experienced with PARCC technology and processes so PED may provide relevant follow-up assistance to specific schools and districts to resolve issues identified during the trial.

IMPORTANT: Due to inclement weather, some districts and schools were unable to participate in *Day at the PARCC* on January 22 or January 23. **PED is scheduling another *Day at the PARCC* from 10:00-11:00AM on Monday, February 9. If your school or district did not participate in the January 22 or 23 trial OR did participate but had major problems during the trial, please plan to conduct a *Day at the PARCC* trial during this date and time** to identify any technology gaps with enough time to prepare for the PBA window. We encourage all other districts and schools to participate again as well. PED and Pearson will be available on this day to provide support by phone and email.